

# Application Guideline for China Scholarship Council Students

(岡山大学における中国公費派遣留学生の受入について)

The following information is the application procedure for applicants supported by the “Chinese Government Graduate Student Overseas Study Program (国家公派研究生項目)”, who wish to enroll in a graduate school at Okayama University under the Okayama University China Scholarship Council system

(本学では、中国国家留学基金管理委员会の実施する「国家公派研究生項目」により岡山大学大学院に入学を希望する者を対象として、「岡山大学中国公費派遣留学生受入制度」により、下記のとおり受け入れます。)

- I. Number of Students Accepted (受入人員) 1-3 students (若干人)
- II. Date of Entry (受入時期) October 1 (10月1日)
- III. Enrollment Program / Enrollment Period (受入区分/受入期間)
- (1) Doctoral Students (PhD-degree seeking Course) / Standard duration of the course at host university (3 or 4 years)  
(国家建設高水平大学公派研究生 (博士学位取得を目的) / 受入研究科の標準修業年限 (3年又は4年))
  - (2) Special Research Students (Non-degree Course under professor's supervision) / 6 to 12 months  
(国家公派専門研究生 (博士学位取得を目的とせず研究指導を受ける) / 6~12ヶ月)
- IV. Eligibility (出願資格)
- (1) Applicants must be enrolled in a university that is designated by the Chinese Government as High-level Universities and that has concluded a Memorandum of Understanding with Okayama University.  
(中国政府が国家建設高水平大学に指定する大学で、岡山大学と学術交流協定を締結している大学に在籍している者)
  - (2) Applicants must be recommended by the university prescribed in IV.(1) and should be a candidate for the scholarship from the China Scholarship Council.  
(前項IV(1)に規定された大学から推薦され、かつ国家留学基金から奨学金の給付を受ける予定の者)
  - (3) Applicants must fulfill the language proficiency requirement set by each host graduate school, which is necessary to understand educational and research instructions provided by them. (For detailed language criteria, refer to the attached document “Language requirements and application deadlines”)  
(受入研究科が求める教育・研究指導を受ける上で必要とされる語学能力を有している者 (別紙「語学力の基準及び出願期限」を確認のこと))
- V. Application Documents (出願書類)
- (1) Application (Attached Form No.1)  
(中国公費派遣留学生受入申請書 (別紙様式1))
  - (2) Letter of Recommendation from the university president or the dean of the Graduate School (Attached Form No.2)  
(在学する大学の長又は研究科長等の推薦状 (別紙様式2))
  - (3) Certificate of expected completion for those who apply for Doctoral Student Program  
(国家建設高水平大学公派研究生の場合：在学する大学の修了見込証明書)  
Certificate of Enrollment with expected date of completion for those who apply for Special Research Student Program (Attached Form No.3)  
(国家公派専門研究生の場合：所属大学の在籍証明書 (修了予定日を含む)) (別紙様式3)
  - (4) Study/Research Proposal (Attached Form No.4)  
(研究計画書) (別紙様式4)
  - (5) Letter of Recommendation from the supervising professor at the home university (Attached Form No. 5)  
(在籍大学での指導教員の所見書) (別紙様式5)
  - (6) Academic transcripts from undergraduate level  
(学部以降の成績証明書)
  - (7) Certificate of Japanese/English language proficiency  
(日本語又は英語の能力を認定する証明書)
  - (8) A copy of the applicant's passport or other official identification document issued by the Chinese government. A copy must include applicant's name, date of birth, and photo.  
(パスポートのコピー (写真のページ) 又は中国政府が発行した身分証明書のコピー)

\*All documents must be written either in Japanese or English

(\*提出される出願書類は、日本語又は英語によるものとします。)

## VI. Application Process

(出願に関する手続き)

### A Scholarship Application to the China Scholarship Council

(奨学金申請について)

1. Acquisition of a Letter of Acceptance: Applicants must directly contact a prospective supervisor/professor in their desired field or research at Okayama University, and request issuance of a letter of acceptance. Applicants should plan to acquire the letter of acceptance well in advance of the scholarship application to the China Scholarship Council.  
(受入内諾書の取得: 申請者が受入れを希望する岡山大学の教員に連絡をして, 受入れについての内諾書の発行を依頼してください。内諾書は, CSC への奨学金申請に間に合うよう余裕を持って取得してください。)
2. Along with the letter of acceptance, applicants should also request a signature of the prospective supervisor/professor on the study/research proposal.  
(受入内諾書とともに, 研究計画書に岡山大学教員による署名をもらってください。)
3. Proceed with the scholarship application to the China Scholarship Council with the letter of acceptance and study/research proposal.  
(取得した内諾書と研究計画書をもって CSC に奨学金の申請を行ってください。)

### B Application to Okayama University

(岡山大学への出願について)

1. Send the application documents specified in V. (1) ~ (8) before the deadline designated by the graduate school applicants wish to apply for. (Application documents must arrive no later than the deadline)  
Please, refer to the attached document “Language requirements and application deadlines”, and make sure to inquire of each office in charge about the specific application deadlines.  
(上記「V. Application Documents」の書類を, 受入れを希望する岡山大学の研究科が定める提出期限までに郵送してください【必着のこと】。)  
(別紙「語学力の基準及び出願期間」を確認のうえ, 出願期間について必ず担当に問い合わせてください。)
2. Send Application To: International Student Division, International Affairs Department, Okayama University  
(出願書類の送付先 : 岡山大学国際部留学交流課)

## VII. Selection and Announcement of Results (選考及び合格発表)

Applicants are selected based on the submitted documents; however in some cases written and oral exams may be given. “Letter of Acceptance” will be sent to successful applicants. However, applicants will not be permitted to enroll unless they have been selected by the China Scholarship Council.

(上記の提出書類の審査 (必要によっては, 筆答試験及び口頭試問を行う。)をもとに受入の可否を判定し, 合格者には「受入承諾書」を発行します。ただし, 「国家公派研究生項目」に採用されなかった場合は, 入学は許可されません。)

## VIII. Payment of Tuition and Fees (学費の納付)

Entrance examination fee and entrance fee are exempted. Tuition fee will be exempted during the period of scholarship.

(入学検定料・入学料は不徴収とします。奨学金を受給している期間には授業料を不徴収とします。)

## IX. Others (その他連絡事項)

- (1) Submitted application documents will not be returned for any reason.  
(受理した書類はいかなる理由があっても返還いたしません。)
- (2) If any willful false statement is found on the application documents, admission may be cancelled.  
(出願書類に虚偽の記載が判明した場合は, 入学許可を取り消すことがあります。)
- (3) Successful applicants must notify Okayama University immediately upon receiving the scholarship selection result from the China Scholarship Council, and submit the “Statement of intent to register” document to indicate their intention to enroll in Okayama University. The certificate issued by the China Scholarship Council must also be submitted.  
(入学が許可された者においては, 「国家公派研究生項目」の採否通知を速やかに岡山大学に連絡すると共に, 入学意思の確認書を提出してください。また, 国家留学基金管理委员会が発行する採用通知も提出してください。)