

## In-person Study Abroad

# Application Guidelines for the 2025 Okayama University Outbound Student Scholarship

\*All students are eligible, except for online study abroad programs

## 1. Purpose

Scholarships are awarded to *students of Okayama University* who undertake study or research at overseas universities or institutions and who demonstrate outstanding academic performance and character.

## 2. Applicable Study Abroad Programs

- A) Dispatch based on inter-university or inter-faculty exchange agreements, etc.
- B) Dispatch programs conducted by schools, faculties, or graduate schools
- C) Dispatch based on written agreements between universities, etc.

### Notes:

- Undergraduate students: No minimum duration required
- Graduate students: Only dispatches of less than 90 days are eligible. For dispatches of 90 days or longer, please refer to the Application Guidelines for *Graduate Studies Abroad*.

- D) Dispatch approved by the Director of the Institute of Global Human Resource Development

## 3. Study Abroad Period

**1st Recruitment:** 1 April 2025 (Tuesday) - 30 September 2025 (Tuesday)

**2nd Recruitment:** 1 October 2025 (Wednesday) - 31 March 2026 (Tuesday)

*Only study abroad programs ending within the above periods are eligible.*

## 4. Eligibility

**Regular students of Okayama University who meet all of the following conditions:**

- A) Students who will study abroad based on 2. Applicable Study Abroad Programs and 3. Study Abroad Period above.
- B) Students who are not receiving any other scholarships for study abroad.
- C) Students who are expected to meet the required standard for university-wide GPA.
  - Selection will be based on the cumulative university-wide GPA through the fourth semester of FY2025 (not the GPA at the time of application).
  - Applicants with a cumulative GPA below 2.0 through the fourth term of FY2025 will not be selected.

**For second-year students and above, the following must also be satisfied**

- D) Students who are expected to earn the standard number of credits for their current year of study  
The standard number of credits varies by school or graduate school.  
For confirmation, please contact the International Education and Student Mobility Division, Academic Affairs Department.

### Note:

Students who do not complete their study abroad program by 31 March 2026 will not be selected.

If it is discovered after receiving the scholarship that a student does not meet the eligibility requirements, the scholarship must be **returned**.

## 5. Grant-in-Aid

**Asian region: 30,000 Yen** (one-time payment, not a monthly scholarship)

**Outside Asia: 50,000 Yen** (one-time payment, not a monthly scholarship)

*\*The definition of the Asian region follows the classification established by the Ministry of Foreign Affairs of Japan.*

## 6. Co-subsidy with Other Scholarships

Students receiving other scholarships for overseas study are not eligible to apply.

## 7. Application Procedure

### Application Period:

**1st Recruitment:** 16 September 2025 – 30 September 2025, 5:00 PM

**2nd Recruitment:** 15 January 2026 – 29 January 2026, 5:00 PM

### How to apply

- A) Login to Moodle below  
<https://moodle.el.okayama-u.ac.jp/course/view.php?id=254364>
- B) Complete the application form
- C) Submit the following documents via Moodle:
  - Application form for transfer of salary/travel expenses (prescribed form, **submit in Excel format**)
  - For graduate study abroad of less than 90 days**, the following must also be submitted:  
Documents confirming the duration of the study abroad (e.g., acceptance letter indicating the period of stay)

## 8. Selection and Results

Screening will be conducted rigorously by the Institute for Global Human Resource Development, and **selection results will be notified via Okadai G-mail in late March 2026 (tentative)**.

Payment of scholarship is scheduled for late April 2026.

Applications will not be selected in the following cases:

- Applicants who do not meet the criteria in 4. Eligibility
- Applicants who have not completed their study abroad program by 31 March 2026.

### Note:

- Even if the eligibility criteria are met, an application may not be selected due to budget limitations.
- Multiple applications for different programs are allowed. However, if the total number of applications exceeds the available budget, only one program per applicant will be considered for screening within the fiscal year.

### 【Contact】

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